

## **Application Process for Juvenile Court Appointments**

Fill out the attached application completely and attach all supporting documentation.

The completed application must be submitted to:

Tracye Sparks  
Indigent Defense Specialist  
2100 Bloomdale Road, Suite 20210  
McKinney, TX 75071

Upon approval of the application, your name will be added to the attorney appointment wheel.

You will also need to complete and return a W-9 form to the Collin County Auditor's Office either by fax, regular mail or in person at the address provided on the form.

### **Attorney Fee Schedule**

A minimum of \$75 an hour and a maximum of \$125 an hour, or a total fixed fee as set forth below:

Detention hearings:	\$100
Motion hearings (e.g., Chapter 55):	\$300
Misdemeanors, CINS or uncontested dispositions:	\$500 (\$200 for 2 <sup>nd</sup> and each subsequent case at the Judge's discretion)
Contested dispositions:	\$750
Case which results in trial:	\$375 per half day plus up to \$1000 pre-trial
Appeals:	\$3500 except for Anders briefs and complicated appeals as determined by the Judge

APPLICATION FOR APPROVAL AS COURT APPOINTED ATTORNEY FOR  
COLLIN COUNTY JUVENILE COURT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_

State Bar No.: \_\_\_\_\_ Date Licensed: \_\_\_\_\_

If you are fluent in any language, please state the language: \_\_\_\_\_

Do you have any fee sharing, work sharing or similar agreements with any other attorney relating to any court appointed work? \_\_\_\_\_ If so, please describe on a separate sheet.

For what level of appointments are you applying?

☐ Level One   ☐ Level Two   ☐ Level Three

Minimum Qualifications:

1. Licensed and in good standing with the State Bar of Texas,
2. Exhibit proficiency, professionalism and reliability,
3. Maintain an office in Collin County with a telephone number, fax number and e-mail access, and agree to update the District Clerk promptly of any changes,
4. Maintain 10 hours average per year of CLE in criminal law, with six of those hours in juvenile law.

Do you meet the minimum qualifications? \_\_\_\_\_

Are you Board Certified in Juvenile Law or Criminal Law? \_\_\_\_\_ If yes, you do not need to attach any supporting documentation other than your most current state bar CLE compliance form.

Attach docket sheets of cases in which you have observed required hearings or participated in required hearings/trials for the level for which you are applying, or other proof of jury trials in which you have served as lead counsel.

**I affirm under oath that the representations in this application are true. I further agree to notify all judges, in writing, if any of the representations in this application change.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_